

Application Form



1. Please provide the names of the Town/s and/or Parish Council/s applying to the TAP Fund *(Please note - at least two Councils must work together to apply for this Fund)*

Name of lead Council (accountable body)

Name/s of other Councils / groups collaborating on the project

2. Main point of contact for this application

Name

Town/Parish Council

Email address Daytime Tel No.

Address

Postcode

3. Please describe the geographical area your project will benefit

4. Project name

5. What are the aims of your project?

6. What will you spend the funding on?

7. Please describe the specific benefits for your local area

8. Please demonstrate the local support for this project

(Does it link to a Parish Plan / Neighbourhood Plan? Do you have evidence of community support or need? Town and/or Parish Councils are encouraged to discuss their applications with their Ward and County Members prior to submitting an application. Please briefly describe their support)

9. When will your project start and finish?

Start date

Finish date

10. How much are you applying for?

This grant

Total cost of project

(min £100)

11. What other funding is this project receiving? (if any)

Organisation / Group	Amount £

12. Please explain how you intend to make this project sustainable in future years if successful?

13. Project Bank Details

Name of Bank		Account Number	
Account Name		Sort Code	
Name (print)		Date	
Signed			

**When completed please either print,
sign and return this application form to:**

**or use the submit button below to send
the form by email to the Community Team**

**The Community Team,
West Devon Borough Council,
Kilworthy Park,
Drake Road,
Tavistock, PL19 0BZ**

**Telephone: 01822 813600
community@westdevon.gov.uk**

**By submitting this form online I declare that to the
best of my knowledge the information given is
true and accurate.**

This publication is available to view on our website or in alternative
formats such as large print. Please contact us on 01822 813600
or e-mail services@westdevon.gov.uk

February 2013

To be completed at the Link Meeting

Date

WDBC Members Present

DCC Members Present

Summary of the discussion at Link Meeting

Declarations of interest

Recommendation from Chairman of the Link Meeting

Approval

Amount £

Refusal

Return for additional info

Justification for lower grant than requested

(If approval recommended, form to be sent to relevant WDBC and DCC Members)

To be completed by relevant WDBC and DCC Members:

I/we, the undersigned, agree with the recommendation from the Link Chair to fund this application to the TAP Fund

Signatures

Print name

Justification if vetoed

--

For Community Team use only

Date application received

--

Checked by Community Team

Meets Principles

Does not meet Principles

Return for additional info

Added to xls

Payment processed

Date

--

Email to applicant, cc Ward Councillor/s and DCC Member/s

Date

--